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**STANDARD PAYROLL FEE SCHEDULE**

WEEKLY		BI-WEEKLY / SEMI-MONTHLY				MONTHLY					
Base=\$18.00		Base=\$26.00				Base=\$31.00					
# OF EMPLOYEES	FEE	# OF EMPLOYEES	FEE	# OF EMPLOYEES	FEE	# OF EMPLOYEES	FEE	# OF EMPLOYEES	FEE		
1	\$19.75	21	\$54.75	1	\$27.75	21	\$62.75	1	\$32.75	21	\$67.75
2	\$21.50	22	\$56.50	2	\$29.50	22	\$64.50	2	\$34.50	22	\$69.50
3	\$23.25	23	\$58.25	3	\$31.25	23	\$66.25	3	\$36.25	23	\$71.25
4	\$25.00	24	\$60.00	4	\$33.00	24	\$68.00	4	\$38.00	24	\$73.00
5	\$26.75	25	\$61.75	5	\$34.75	25	\$69.75	5	\$39.75	25	\$74.75
6	\$28.50	26	\$63.50	6	\$36.50	26	\$71.50	6	\$41.50	26	\$76.50
7	\$30.25	27	\$65.25	7	\$38.25	27	\$73.25	7	\$43.25	27	\$78.25
8	\$32.00	28	\$67.00	8	\$40.00	28	\$75.00	8	\$45.00	28	\$80.00
9	\$33.75	29	\$68.75	9	\$41.75	29	\$76.75	9	\$46.75	29	\$81.75
10	\$35.50	30	\$70.50	10	\$43.50	30	\$78.50	10	\$48.50	30	\$83.50
11	\$37.25	31	\$72.25	11	\$45.25	31	\$80.25	11	\$50.25	31	\$85.25
12	\$39.00	32	\$74.00	12	\$47.00	32	\$82.00	12	\$52.00	32	\$87.00
13	\$40.75	33	\$75.75	13	\$48.75	33	\$83.75	13	\$53.75	33	\$88.75
14	\$42.50	34	\$77.50	14	\$50.50	34	\$85.50	14	\$55.50	34	\$90.50
15	\$44.25	35	\$79.25	15	\$52.25	35	\$87.25	15	\$57.25	35	\$92.25
16	\$46.00	36	\$81.00	16	\$54.00	36	\$89.00	16	\$59.00	36	\$94.00
17	\$47.75	37	\$82.75	17	\$55.75	37	\$90.75	17	\$60.75	37	\$95.75
18	\$49.50	38	\$84.50	18	\$57.50	38	\$92.50	18	\$62.50	38	\$97.50
19	\$51.25	39	\$86.25	19	\$59.25	39	\$94.25	19	\$64.25	39	\$99.25
20	\$53.00	40	\$88.00	20	\$61.00	40	\$96.00	20	\$66.00	40	\$101.00

EMPLOYEES > 40, ADD \$1.75 PER EMPLOYEE

**OTHER FEES**

SETUP FEE	\$100.00
ROEs	\$7.00
NEW EMPLOYEE	\$2.00 / EMPLOYEE
COURIER / MAIL	\$12.00 / \$5.00
T4 PREPARATION	\$75.00 BASE FEE + \$1.75 PER SLIP
STOP PAYMENT FEE	\$20.00
REJECTED DIRECT DEPOSIT FEE	\$20.00
NON-SUFFICIENT FUNDS FEE	\$150.00